



**GIBBSBORO ELEMENTARY SCHOOL DISTRICT  
Regular Meeting of the Board of Education**

**MINUTES**

**March 13, 2018  
7:30 p.m.**

*"Together Everyone Achieves More"*

Location: Media Center  
Gibbsboro School  
37 Kirkwood Road  
Gibbsboro, NJ 08026

**Meeting Open**

**Public Session**

**Meeting Called  
to order**

**Mrs. Miller opened the meeting at 7:30 pm.**

**Board Member  
Resignation**

Mrs. Miller read a letter of resignation from Mrs. Warner. Mrs. Warner submitted her resignation effective March 1, 2018, because she no longer resides in the borough. Notice of the vacancy and the application process to fill the unexpired term until the next election will be posted.

**Attendance**

**Members Present:**

Mrs. Miller	Mr. Alexander	Mrs. Balut
Mrs. Carrington	Mrs. Falcone	Mr. MacFerren
Mr. Parsnitz	Ms. Whyte	

Others in attendance: Mr. Marcellus, Mrs. Carmody and Mr. Sahli, solicitor. Also in attendance: members of the staff, student council representatives, HSA representatives, 3<sup>rd</sup> grade students and their family members, and general public.

**Recognition and  
Presentations**

Presentations:

1. Student council representatives outlined events that have taken place and upcoming events.
2. The 3<sup>rd</sup> Grade students presented their Wax Museum figures.

**Public Participation**

Mrs. Miller opened the meeting to the public stating this is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

A question was raised about the walking route to the Crickett field for softball and baseball. The lack of sidewalks is a safety concern and is anything planned to address this. Members responded that this has been a topic of discussion in the Borough for many years and the Borough is applying for a grant that might address this concern.

**Approval of Minutes** Motion made by Mrs. Falcone, seconded by Mrs. Carrington, and approved by roll call vote (8-0), to approve the following minutes:

1. February 13, 2018

**Correspondence** Mr. Marcellus noted that two items of correspondence were received from the Department of Education: 1) PARCC will be replaced next year with a new state test, and 2) requirements for a School Safety Specialist including a mandatory training of 4-5 days in summer.

**Finance** **Motion** made Mrs. Balut, second by Mrs. Falcone, and approved unanimously by roll call vote (8-0) the following Finance Items 1-6.

1. a. Bills to be Paid for March in the amount of \$78,697.61. [Attachment](#)  
b. Ratify and affirm March state health benefits in the amount of \$81,489.34
2. Certification of Business Administrator. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of January 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJCA 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending January 31, 2018, as follows:

- |    |             |        |
|----|-------------|--------|
| 1. | Increased - | \$0.00 |
| 2. | Decreased - | \$0.00 |

**Valerie Carmody**

March 13, 2018

Business Administrator

Date

3. Certification of Board of Education. Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of January 31, 2018, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Board Secretary's Reports. Motion to approve January reports.  
[Sec Attachment](#)      [Treas Attachment](#)
5. Motion to approve February 2018 payroll in the amount of \$275,618.78.  
[Feb Attachment](#)
6. Motion to approve inter-account transfers in the amount of \$3,000.00. [Attachment](#)

**Policy** None

**Committee**

**Camden County School Board** – Mrs. Miller reported that the 8<sup>th</sup> Grade Dialog meeting will take place in Runnemede School District on March 21 and every district has been invited to send one representative.

**New Jersey School Boards** – Mrs. Miller noted that the Delegate Assembly will be held May 19.

**Municipal Alliance** – Updates were provided.

**Educational Services Commission** – Mrs. Miller reported that the March Meeting was not held due to inclement weather.

**Superintendent’s Report**

**For Your Information: Superintendent Marcellus updated the Board Report-A:**

**A. For Your Information.**

1. PARCC will be replaced by a new test in 18-19
2. The Governor’s address included several mentions of education with a goal to fully fund the schools per the formula within three years, whereas aid has been frozen to 2008 levels. Aid figures are distributed within 48 hours from the Address.

**Motion** made by Mr. Alexander, second by Mrs. Falcone, to accept and approve the following reports on roll call vote (8-0):

- B. Superintendent’s Monthly Report. Accept and approve Report. [Attachment](#)
- C. Personnel Report. Accept and approve Report. [Attachment](#)
- D. Special Education Report. Accept and approve Report. [Attachment](#)
- E. General Education Report . Accept and approve Report. [Attachment](#)

**Nonpublic Executive**

None.

**Old Business**

None

**Public Participation**

None

**New Business**

1. Adoption of 2018-19 school calendar, noting the district will move to a trimester report card which will be distributed at teacher conferences.
2. Adoption of Revised 2017-18 School Calendar
3. Establish the following meeting dates and revisions of meeting dates:

Finance Committee meeting on Monday, March 26, 2018, at 8 am  
Special Meeting on Tuesday, March 27, at 8 am to approve the proposed 2018-19 school budget for submittal to the Camden County Office of Education

Public Hearing on the Annual Proposed School Budget on May 7 at 7 PM  
Change the May Regular Meeting of the Board of Education from May 8 to May 7 following the Public Hearing on the school budget.

**Motion** made by Mr. MacFerren, second by Mrs. Falcone, to approve items 1-3 of New Business on roll call vote (8-0):

**Adjournment**

Having no further business, on **motion** made by Mrs. Falcone, seconded by Mr. Alexander and unanimously approved by roll call vote (8-0), the meeting was adjourned at 8:25 pm.

**Next Meeting:** April 10, 2018  
**Location:** Media Center  
**Time:** 7:30 p.m. Regular Meeting

Respectfully submitted,

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Valerie J. Carmody