



**GIBBSBORO ELEMENTARY SCHOOL DISTRICT  
Regular Meeting of the Board of Education**

**MINUTES**

**March 15, 2017  
7:30 p.m.**

*"Together Everyone Achieves More"*

Location: Media Center  
Gibbsboro School  
37 Kirkwood Road  
Gibbsboro, NJ 08026

**MEETING OPEN: Public Session**

**Meeting Called to order: Mrs. Miller opened the meeting at 7:30 pm.**

In accordance with the New Jersey Open Public Meetings Act, notice of time, date, and location of this meeting was delivered on March 13, 2017, to the Courier Post, the Borough of Gibbsboro, and posted on the official school bulletin board, and the district website.

**Flag Salute**

Everyone participated in the Pledge of Allegiance

**Roll Call**

**Members Present:**

Mrs. Miller	Mr. Alexander	Mrs. Balut – N/A
Mrs. Falcone- absent		Mrs. Warner
Mrs. Whyte		Mrs. Carrington

Others in attendance: Mr. Marcellus, Mr. Domin and Mr. Sahli

After advertising for the vacant Board Member position there was one application received.

MOTION: Motion made by Mrs. Warner and seconded by Mrs. Carrington and approved unanimously by roll call vote to appoint Mr. Steve Lee to fill the board vacancy for the period March 15 through Reorganization January 2018.

Oath of Office administered to Mr. Steve Lee.

**Recognitions & Presentations**

1. Mr. Aucello and the chorus.

**Public Participation**

Mrs. Miller opened the meeting to the public stating this is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

No one came forward.

**Approval of Minutes**

Motion made by Mrs. Warner seconded by Mrs. Carrington and approved six yes with two abstaining (Mrs. Miller, Mr. Lee) and one absent (Mrs. Balut) by roll call vote to approve following minutes for:

February 14, 2017 Regular Session (*Attachment*)

**Correspondence**

None for this meeting.

**Finance**

Motion made by Mr. MacFerren and seconded by Mr. Alexander and approved unanimously by roll call vote Finance Items 1-9.

- 1. Bills to be paid in March in the amount of \$114,307.13. *Attachment*
- 2. Certification of Business Administrator. Pursuant to NJAC 6A:23A-16.10(c) I certify that as February 28, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJCA 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending February 28, 2017, as follows:

- 1. Increased - \$0.00
- 2. Decreased - \$0.00

**Frank Domin**

March 14, 2017

Business Administrator

Date

- 3. Certification of Board of Education. Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of February 28, 2017, and after review of the Secretary’s Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 4. Board Secretary’s Reports. None for this meeting.
- 5. Motion to ratify and affirm February 2017 payroll in the amount of \$259,725.78.  
*Attachment*
- 6. Motion to approve interaccount transfers in the amount of \$6,503.01.  
*Attachment*

7. Motion to establish the following tuition rates for the 2017-2018 school year:

1. Half Day Preschool Disabled	\$20,196
2. Half Day Preschool	13,083
3. Full Day MD	26,250
4. Resource/Pull Out	13,464
5. Parent Paid	5,300
6. Extended School Year (ESY)	
a. Teacher	\$3,060
b. Aide	1,020
c. Speech	740
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Total	\$4,820

8. Motion to establish travel and related expense reimbursement in accordance with NJAC 6A:23A-7.3 and District Policy 6471 to a maximum expenditure of \$15,000 for all staff and board members.

9. BE IT RESOLVED, that the Gibbsboro Elementary School District Board of Education does hereby approve the submission of the tentative 2017-2018 budget to the office of the County Superintendent for approval in the grand total amount of **\$4,862,446** which includes a General Fund total of **\$4,543,116**; a Special Revenue fund total of **\$91,593** and a Debt Service Total of **\$227,737**; and also includes a General Fund local tax levy of **\$2,834,520** and a Debt Service local tax levy of **\$227,737** to be raised for the ensuing 2017-2018 school year.

**Mrs. Balut and Mrs. Falcone arrived at 7:44 pm.**

**Policy** None for this meeting.

**Committee Reports**

**Camden County School Board**

**New Jersey School Boards**

**Municipal Alliance**- None for this meeting

**Educational Services Commission**

**Public Participation** No one came forward.

**SUPERINTENDENT'S REPORT:**

**For Your Information: Superintendent Marcellus updated the Board Report-A:**

1. 2017-2018 School Calendar

Motion made by Ms. Whyte, seconded by Mrs. Carrington and approved unanimously by roll call vote the Superintendent Reports B through D:

**Superintendent's Monthly Report:  
Report-B (Attachment)**

**Personnel Report:  
Report-C (Attachment)**

**Special Education Report:  
Report-D (Attachment)**

Discussion: on increasing use of social media (Remind app vs. Twitter and Facebook) for the District.

**NON-PUBLIC  
EXECUTIVE SESSION**

**Whereas:** Matters pertaining to sensitive personnel issues are proper topics for closed sessions under the Public Meetings Act, therefore be it

**Resolved:** to hold a Closed Meeting of the Gibbsboro Board of Education for said purposes and

**Be It Further Resolved:** to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

Gibbsboro Board of Education

*Frank Domin*

Secretary

**Motion made at 7:55 pm by Mrs. Falcone, seconded by Mrs. Carrington and carried by roll call vote to enter into Executive Session.**

Discussion of use of sick bank.

**RETURN TO  
PUBLIC SESSION**

**Motion made at 8:29 by Ms. Whyte, seconded by Mrs. Carrington and carried by roll call vote to return to regular session.**

**OLD BUSINESS**

None

**NEW BUSINESS**

Motion made by Mrs. Falcone, seconded by Mrs. Carrington and approved unanimously by roll call vote to approve New Business Items A-D.

**A.** Motion to approve the date, time and location of the Public Hearing on the 2017-2018 school district budget to be May 8, 2017, at 7:00 pm in the Gibbsboro School library. The regular May Board of Education meeting, previously scheduled for May 9, 2017, will follow immediately after the budget hearing.

**B.** Motion to approve tentative contract for Interim Business Administrator and submit contract to the County Office to review.

**C.** Motion to approve a contract revision with Comcast for increased bandwidth to 200MB @ \$1,420.44 month through the Middlesex Regional Educational Services Consortium.

**D.** Motion to approve using Somerdale Park Consortium for computer network services.

Motion made by Mr. Lee, seconded by Mr. MacFerren and approved unanimously by roll call vote to approve New Business Item E.

**E.** Motion to approve employee sick bank.

**MEETING  
ADJOURNED**

Having no further business, on motion made by Mrs. Falcone, seconded by Mr. Alexander and unanimously approved by roll call vote to adjourn the meeting at 8:44 pm.

**Next Meeting:**

**May 8, 2017**

**Location:**

**Media Center**

**Time:**

**7:00 p.m. Public Hearing**

**7:30 p.m. Regular Meeting**

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**Respectfully submitted,  
Frank Domin**