



**GIBBSBORO ELEMENTARY SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**

**MINUTES**

**October 8, 2018**

**7:30 p.m.**

*"Together Everyone Achieves More"*

Location: Media Center  
Gibbsboro School  
37 Kirkwood Road  
Gibbsboro, NJ 08026

**Meeting Open**

**Public Session**

**Meeting Called  
to order**

**Mrs. Miller opened the meeting at 7:30 pm.**

**Attendance**

**Members Present:**

Mrs. Miller	Mr. Alexander	Mrs. Balut
Mrs. Carrington	Mrs. Falcone	Mr. Lee
Mr. MacFerren	Mr. Parsinitz	Ms. Whyte

Others in attendance: Mr. Marcellus, Mrs. Carmody, and Mr. Sahli.  
Also in attendance: staffmembers Amy Scott and Keri Harris, and public.

**Recognition and  
Presentations**

1. Student Council Presentation – Members provided an update of activities

**Public Participation**

Mrs. Miller opened the meeting to the public stating this is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Parent Rigge Pluck presented to the Board of Education her concerns about her children and alleging unfair treatment by a staffperson. Several solutions were enumerated in a request to the Board to opt for one as a solution to her concerns. Mrs. Miller responded that a response will be made by letter and also email.

No comments.

**Approval of Minutes**

Motion made by Mr. MacFerren, seconded by Mr. Alexander, and approved by roll call vote (8-0) with Mrs. Miller abstaining, to approve the minutes of the Regular Meeting of September 11, 2018.

**Correspondence**

Mr. Marcellus reported that Columbia Savings Bank is offering to donate \$15,000 to the school district via the Home and School Association for a purpose to be determined by the district.

**Finance**

**Motion** made Mrs. Balut, second by Mr. Alexander, and approved unanimously by roll call vote (9-0), to approve the following Finance Items 1-7.

1. Approve Bills to be Paid for October in the amount of \$43,098.65.
2. Ratify and Affirm September state health benefits in the amount of \$79,313.60.
3. Ratify and affirm September payroll in the amount of \$275,827.15
4. Certification of Business Administrator. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of August 31, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJCA 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending August 31, 2018, as follows:

1.	Increased -	\$0.00
2.	Decreased -	\$0.00

**Valerie Carmody**

October 9, 2018.

Business Administrator

Date

5. Certification of Board of Education. Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of August 31, 2018, and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Board Secretary’s Reports.
7. Treasurer’s Reports

**Policy**

None.

**Committee Reports**

**Camden County School Board** – Mrs. Balut reported that the focus of the last meeting was state aid, noting this was the first year

since 2007 that the state is following the formula. The state aid is viewed as a possible issue in school districts negotiations.

**New Jersey School Boards** – The Delegate Assembly is upcoming in November and packets should be issued in October.

**Municipal Alliance** – A written report summary is in the agenda packet.

**Educational Services Commission** – Meeting topics of note are that transportation is going well. The Commission is looking into a school option that addresses mental health.

**Public  
Participation**

No comment.

**Superintendent's  
Report**

**For Your Information: Superintendent Marcellus updated the Board Report-A:**

**A. For Your Information –**

1. The 2017-2018 School Self Assessment Score for HIB Programming and Training is a 51 with the district meeting all indicators in Programs, Initiatives, Policy, Instruction, & Personnel.
2. Enrollment has risen to 275 students as of 10/05/18

**B. Superintendent's Monthly Report.** Accept and approve Report.

**C. Personnel Report.** Accept and approve Report.

**D. Special Education Report.** Accept and approve Report.

**E. General Education Report.** Accept and approve Report.

**Motion** made by Mr. Alexander second by Mrs. Falcone, to accept and approve the Superintendent's Monthly Report, Personnel Report, Special Education Report, and General Education Report, on unanimous roll call vote (9-0).

Mr. Marcellus introduced Beth Buchofer, the newly appointed Library/Media Specialist.

**Old Business** None.

**New Business** **Motion** made by Mrs. Falcone, second by Mrs. Whyte, to approve the following New Business Items A-B on unanimous roll call vote (9-0):

- A.** Adopt the School Library Media Specialist job description.
- B.** Accept a donation of \$15,000 from Columbia Savings Bank

**Nonpublic  
Executive**

**Motion** made by Mr. Alexander, seconded by Mrs. Falcone, to enter Executive Session at 8:01 pm for approximately 60 minutes to discuss a Pupil Personnel matter relating to the public comments. Action may be taken as a result.

**Whereas:** Matters pertaining to sensitive personnel issues, negotiations, Student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore be it

**Resolved:** to hold a Closed Meeting of the Gibbsboro Board of Education for said purposes, and

**Be It Further Resolved:** to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

Gibbsboro Board of Education

*Valerie Carmody*  
Secretary

**Reconvene** **Motion** made by Mrs. Falcone, second by Mr. Alexander, and unanimously approved on roll call vote, the Board reconvened in public session at 8:58 pm.

**Adjournment** Having no further business, on **motion** made by Mrs. Falcone, second by Mrs. Carrington and unanimously approved by roll call vote (9-0), the meeting was adjourned at 8:58 pm.

**Next Meeting:** **November 13, 2018**  
**Location:** **Media Center**  
**Time:** **7:30 p.m.**

Respectfully submitted,

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Valerie J. Carmody

**GIBBSBORO BOARD OF EDUCATION**

**MINUTES OF**

**EXECUTIVE SESSION**

The Gibbsboro Board of Education convened in Executive Session on October 9, 2018 commencing at 8:01 p.m.

The following members were present: Mrs. Miller, Mr. Alexander, Mrs. Balut, Mrs. Carrington, Mrs. Falcone, Mr. Lee, Mr. MacFerren, Mr. Parsinitz, and Mrs. Whyte. Also present were Mr. Marcellus, Mrs. Carmody, and Mr. Sahli.

Discussion:

A Harassment, Intimidation, and Bullying investigation will be conducted based on an allegation raised as bullying.

The process will be conducted within required timelines and presented to the Board at a scheduled meeting.

The Board reconvened in Public Session at 8:58 pm.

Respectfully submitted,

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Valerie J. Carmody