

**GIBBSBORO ELEMENTARY SCHOOL DISTRICT  
Regular Meeting of the Board of Education**

**June 19, 2018  
7:30 p.m.**

*"Together Everyone Achieves More"*



Location: Media Center  
Gibbsboro School  
37 Kirkwood Road  
Gibbsboro, NJ 08026

## **AGENDA**

### **I. PUBLIC SESSION**

#### **A. Meeting Called to order**

#### **B. Statement of Open Meeting Compliance**

In accordance with the New Jersey Open Public Meetings Act, annual notice of time, date, and location of this meeting was delivered to the Courier Post, the Borough of Gibbsboro, and posted on the official school bulletin board and district website.

#### **C. Flag Salute**

#### **D. Oath of Office**

#### **E. Roll Call**

#### **F. Recognition & Presentations**

1. Student Council Report
2. 8th grade students
3. Summer Professional Development Plan

#### **G. Public Participation – First Opportunity**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

#### **H. Approval of the Minutes**

1. May 7, 2018 Regular Session [Attachment](#)
2. May 7, 2018 Public Hearing [Attachment](#)

#### **I. Correspondence**

1. Letter from a practicum student to Mr. Marcellus

#### **J. Finance**

1. a. Bills to be Paid for June in the amount of \$55,794.77. [Attachment](#)  
b. Ratify and Affirm Health Benefits for June in the amount of \$67,246.00.

2. Certification of Business Administrator. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of April 30, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJCA 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending April 30, 2018, as follows:

1. Increased - \$0.00
2. Decreased - \$0.00

**Valerie Carmody**

June 19, 2018

Business Administrator

Date

3. Certification of Board of Education. Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of April 30, 2018, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Board Secretary's Reports. Approve reports for April and May. [Attachment 1Sec](#) [Attachment 2treas](#)
5. Motion to approve May 2018 payroll in the amount of \$258,527.31.
6. Motion to approve interaccount transfers in the amount of \$42,491.27. [Attachment](#)
7. Motion to approve the following salaries paid through grants for the 2017-2018 school year:
 

ESEA Title 1	Sarah Wint	\$ 19,000
Idea B FT	Kelli Jo Gonnella	14,942
	Revathy Hariharan	18,245
	Melanie Minalga	7,260
	Susan Backal	16,207
Idea B PS	Kellie Jo Gonnella	4,226
8. Daily substitute and long-term sub rates Recommend the following per diem rates be approved for the 18-19 school year:
 

Teacher/Aide: Days 1-19	\$95; subs with minimum 15 years in district \$100
Teacher only: Days 20-39	\$140 (aides will stay at \$95)
Teacher only Days 40+	per diem step 1 BA of the teacher contract (aides will stay at \$95)
School Nurse:	\$175.00

9. Motion to approve line item transfers through July 30, 2018 that will be ratified and affirmed at the August board meeting.
10. Motion to approve payment of bills through July 30, 2018 that will be ratified and affirmed at the August board meeting.
11. Motion to approve transfer of current year anticipated surplus into capital reserve and maintenance reserve up to the amount as follows:
 

Capital reserve	\$200,000
Maintenance reserve	\$200,000
12. Motion to approve interlocal agreement with Berlin Board of Education for Michele Sabia.
13. Motion to void agency checks:
 

4722	152.04
4737	152.04

**K. Policy**

**First Reading - N/A**

**Second Reading/Public Hearing, Final Adoption- N/A**

**L. Committee Reports**

1. Camden County School Board
2. New Jersey School Boards
3. Municipal Alliance [Attachment](#)
4. Educational Services Commission

**M. Public Participation**

**II. SUPERINTENDENT'S REPORT**

**A. For Your Information.**

1. Tuition students
2. Mr. Marcellus - Trip to the New Jersey Department of Education
3. Summer Agenda - Back of the building, discipline policy, attendance policy, grading policy, curriculum updates, parent survey and new substitute teacher training,

**B. Administration**

**C. Superintendent's Monthly Report. Accept and approve Report. [Attachment](#)**

**D. Personnel Report. Accept and approve Report. [Attachment](#)**

- E. Special Education Report. Accept and approve Report. [Attachment](#)
- F. General Education Report. Accept and approve Report. [Attachment](#)

### **III. NONPUBLIC EXECUTIVE SESSION**

**Whereas:** Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore be it

**Resolved:** to hold a Closed Meeting of the Gibbsboro Board of Education for said purposes, and

**Be It Further Resolved:** to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

Gibbsboro Board of Education

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Secretary

### **IV. RETURN TO PUBLIC SESSION**

#### **V. OLD BUSINESS**

#### **VI. NEW BUSINESS**

- A. Motion to approve the Superintendent's evaluation for the 2017-2018 school year.
- B. Approve the following teachers for summer professional development hours (compensated per the 2016-2019 agreement):

#### **Gibbsboro School 2018 Summer Professional Development for July & August**

##### **K-2 Teacher Team Curriculum Mapping - July/August (20 hours each)**

Amy Scott  
Lisa Hartzell  
Jessica Hirsh  
Shannon Berryann  
Keri Harris  
Erin Bereheiko  
Sarah Wint

##### **Specials Teachers Team Curriculum Mapping – August 27-29 (20 hours each)**

Lauren Slocum  
Josh Prowisor  
Tim Aucello  
Carmen Axmann  
Dan Gormley

##### **Grades 3-5 Handbook/Discipline Code Writing - August 21 (7 hours each)**

Lauren Ruggeri  
Michelle Atkinson  
Emily Maggioncalda  
Kelley Baker  
Patricia Weinberg  
Sara Jungclaus  
Susan Backal

**Grades K-8 – Standards Based Grading Workshop with Julie Lyons – July 31 and August 1<sup>st</sup> (8 total hours each)**

Shannon Berryann  
Lisa Hartzell  
Kelley Baker  
Patricia Weinberg  
Jeff Galda  
Phil Bonafiglia  
Dan Gormley  
Lauren Slocum

**Student Attendance and Special Education Platform Training in OnCourse Systems (20 hours)**

Susan Backal

**C.** Motion to approve a contract with Julie Lyons to provide professional development on standards based grading in the months of July and August.

**D.** AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF GIBBSBORO TO ALLOW FOR CERTAIN SCHOOL BOARD BUILDING AND GROUNDS IMPROVEMENTS TO BE INCLUDED IN THE BOROUGH ROAD MAINTENANCE/IMPROVEMENT PROJECTS FOR THE YEAR 2018

WHEREAS, the Governing Body of the Borough of Gibbsboro will preparing to receive bids for Road Maintenance and/or Roadway Improvement projects, or will be doing work utilizing the Borough Work Force Contract during the summer 2018 ; and

WHEREAS, the Gibbsboro School District is also performing Building and Grounds improvements on school board property and has requested that the Borough consider including the work to be performed by the School Board as a separate proposal in the Borough bid documents or as part of the Work Force Contract; and

WHEREAS, the Gibbsboro School District recognizes that the work to be added to the Borough bid documents will be in the form of a separate proposal or as a separate part of the Work Force Contract Services and the School District shall be responsible for paying all costs associated with the work (plan copies, specification copies, construction management and inspection activities, all construction, etc.) to be performed on School Board property; and

WHEREAS, the Governing Body of the Borough of Gibbsboro finds that such an agreement can be arranged and can be mutually beneficial to both parties, and

NOW, THEREFORE BE IT RESOLVED **that both the Mayor and Council of the Borough of Gibbsboro and the Gibbsboro School Board Administrator be authorized to sign a Shared Services Agreement to allow the proposed work by the School Board to be included in the Borough bid documents or to be part of the Work Force Contract services**

**E.** Approve the following special education expenses:

- 1) Tuition student from Lawnside for Gibbsboro School's MD program for ESY (\$4820) and 2018-19 school year (Tuition \$26,580 and aide with benefits \$29,729=\$56,309).
- 2) Tuition student from Lawnside for ESY (\$4820)

3)) Gibbsboro School special needs students will attend Berlin Community School's ESY program: 2 MD students with one-to-one aides at \$4265.00 per student= \$8,530, 1MD student without an aide=\$2700, 8 students in the regular ESY program at \$1700.00 per student=\$13,600, one student with Orton Gillingham only =\$375 and one student with Speech only =117.50. Total Cost of ESY program at Berlin Community School=\$25,322.50.

· 4) A student (SID 1923248486) will attend Home Instruction at the Real Center for the 2018-19 School year at \$700/week=\$25,480.

5) Expenses and Revenue Report

**Expenses**

<b>Student ID</b>	<b>Service</b>	<b>Cost</b>
<b>11292</b>	<b>MD ESY - 1:1 Aide</b>	<b>\$4,265.00</b>
<b>11119</b>	<b>MD ESY</b>	<b>\$2,700.00</b>
<b>11140</b>	<b>MD ESY - 1:1 Aide</b>	<b>\$4,265.00</b>
<b>11282</b>	<b>MD ESY</b>	<b>\$4,265.00</b>
<b>11381</b>	<b>MD ESY-1:1 Aide</b>	<b>\$4,265.00</b>
<b>11383</b>	<b>Regular ESY</b>	<b>\$1,700</b>
<b>11035</b>	<b>Home Instruction Located: Real Center 2018-19 school year</b>	<b>\$25,480</b>
<b>11077</b>	<b>Regular ESY</b>	<b>\$1,700</b>
<b>11172</b>	<b>Regular ESY</b>	<b>\$1,700</b>
<b>11271</b>	<b>Regular ESY</b>	<b>\$1,700</b>
<b>11118</b>	<b>Regular ESY</b>	<b>\$1,700</b>
<b>11285</b>	<b>Regular ESY</b>	<b>\$1,700</b>
<b>11338</b>	<b>Regular ESY</b>	<b>\$1,700</b>
<b>11022</b>	<b>Regular ESY</b>	<b>\$1,700</b>
<b>11336</b>	<b>OG Only during the summer</b>	<b>\$375</b>
<b>11363</b>	<b>Speech Only during the summer</b>	<b>\$117.50</b>

**Revenue**

<b>ID</b>	<b>Service</b>	<b>Cost</b>
<b>11292</b>	<b>MD – 1:1 Aide and ESY Out of District Lawnside pays Tuition</b>	<b>\$4,820</b>
<b>11292</b>	<b>Lawnside pays Tuition/aide School Year 2018-2019 Out of District</b>	<b>\$26,580/\$14,848 Total \$41,428</b>
<b>11381</b>	<b>MD – 1:1 Aide and ESY Out of District Lawnside pays Tuition</b>	<b>\$4,820</b>

- F. Motion to approve the submission of the applications for the 2018-2019 federal ESEA and IDEA-B grant applications and all related assurances.
- G. Motion to approve renewal of Rehab Connection to provide Physical Therapy for the 2018-2019 school year at \$77.00/hour, maximum two hours per week.
- H. Motion to approve resolution with New Jersey Schools Insurance Group for the 2018-2019 school year.
- I. Motion to approve contract with CDK Systems, Inc., in the amount of \$12,870.00 with subsequent years' maintenance fee of \$3,600.00, to provide software in the business office for the 18-19 school year.

**VII. MEETING ADJOURNED**

**Next Meeting: August 14, 2018 – Regular Meeting**

**Location: Media Center**

**Time: 7:30 p.m.**